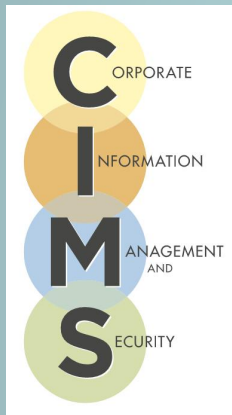


Management of Legacy Information

Kim Spencer

VP, Information Management Solutions



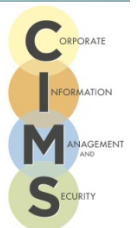
EMI Imaging

ERM-p, PI, HIPAA Privacy Administrator, Bachelor of Science in Document Management



“We recently received a letter from our hospital counsel that we prevailed in a rather long-standing lawsuit from an obstetrical case. It turns out that a major key to the entire case hinged on production of the fetal monitoring strip...and yes, this is the very strip that your fine folks discovered shortly after the records were transferred to your facility. **It’s an incredible story of finding a veritable *needle in the haystack*, and the positive outcome of the legal matter adds a nice final touch to my testimonial letter to you.”**

Dr. Grant A. McClure
Vice President, Professional Services



SYLLABUS:

- Define Legacy
- Investigate why legacy information should be kept & how it is used
- Determine laws that are applicable
- Discuss how to bring it all together for ONE retrieval system
- Discuss how to ensure archival abilities

Legacy:

leg•a•cy: Something handed down
from an ancestor or a predecessor or
from the past

Reference: <http://www.thefreedictionary.com/legacy>

Legacy Data

“Information stored in an old or obsolete format or computer system that is, therefore, difficult to access or process.”

“In the sphere of information technology operations, the term legacy system is used to describe hardware or software that is typically 10 or perhaps even 20 years old.”

<http://www.businessdictionary.com/definition/legacy-data.html>



What has changed in the last 10 years?

- Definition of blackberry:

- 10 years ago, blackberry was defined as:

noun. the fleshy, purple or black, edible aggregate fruit of various brambles (genus *Rubus*) of the rose family; a bush or vine bearing this fruit

www.yourdictionary.com/blackberry

- In 2011, we define blackberry as:

Mobile smart device that combines a number of functions including emails, web browsing, text messaging, schedule management, and mobile phone into one portable handset.

www.businessdictionary.com/definition/BlackBerry.html

- What are windows?
- What is a mouse?
- What is the first thing that comes to mind when you hear the word “crash”?
- How do you define a blue tooth??

BBC one



BREAK

Laws Require Legacy Information

Type of Record	Suggested Retention
General Medical Office Records for an Adult	6 years after last encounter
General Medical Records of a Minor	Until the minor reaches the age of 18, but in no case less than 6 years after the last encounter



Reference: <http://www.magmutual.com/risk/FAQ-answer1.html>



Laws Require Legacy Information

Under Virginia law, practitioners are required to maintain patient records for a minimum of six (6) years following the **last time** the physician encounters the patient. 18VAC85-20-26. (not 6 years from date of visit)

Medical records should be kept indefinitely for situations:

- with less than desirable outcomes;
- when patients are unhappy with results; and
- any time a patient threatens or files a lawsuit.

Reference: <http://www.magmutual.com/risk/FAQ-answer1.html>



“I would also note that, based on these same regulations, from and after October 19, 2005, practitioners are required to post information or in some manner inform **all patients** concerning the time-frame for record retention and destruction.”

Heman A. Marshall, III
Woods Rogers PLC
Attorneys at Law



Blanche Taylor Moore
AKA: Black Widow Murderer
Prison # 0288088

Blanche Taylor Moore was sentenced on
January 18, 1991 to die by lethal injection.

Breast implant serial numbers used to identify murder victim

The body of a mutilated murder-victim was positively identified by matching the serial numbers on her breast-implants:

Detectives were unable to use dental records or fingerprints, as her teeth and fingers had been removed. But they tracked the number on her implants.

<http://www.boingboing.net/2009/08/24/breast-implant-seria.html>
<http://news.bbc.co.uk/2/hi/americas/8216060.stm>



The Burden of Legacy Information

- What do you do with Legacy information?
- How do you store and maintain information integrity?
- Should you invest in keeping staff trained on retrieval of legacy information AND newly generated electronic health records?

How you manage legacy information is clearly a matter of choice, and as we have identified here today, it is a necessity and will require a conscious effort on the part of Records Managers

PAPER: Can be read by humans WITHOUT machine interpretation, certain types can last of thousand's or years & offers ease of use during studies and audits.

MICROFILM: Offers a life expectancy of up to 500 years, is humanly read with magnification, and can be produced for about 1/10 of the cost of the digitized original

DIGITAL: Easy to search and retrieve, can accomplish mass printing, requires machine interpretation, and losses can affect thousands of clients at one time.

You could store in-house



You could implement in-house Scanning



If volume is not an issue ...



You could maintain 2-3 different systems for retrieval...



Paper files



Microfilm



Equipment



Digital

... but is this the most effective for your hospital?

Or...

You could partner with a company that preserves, protects, and retrieves from ALL media formats to convert any type of legacy information to an intuitive, up – to – date format with money back guarantees on quality.

What it means to patient care...



When physicians are given a single state of the art information retrieval format, they have the informational resources to provide ultimate patient care.

What it means to financial stability...



Legacy information is needed for proper and up to Reimbursement and Compliance

References

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- Marshall, Heman; personal interview 4/5/2011



Visit EMI's Table in the Front Foyer